

**CENTRAL BOARD OF SECONDARY EDUCATION**  
**SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-92**

**“SHORT TERM TENDER NOTICE”**

The CBSE invites tender under Two-Bid system for providing False - Ceiling at its office premises, 76 G, Sec-18, Gurgaon on urgent basis. Agencies having (5) five years experience & executed 3 works each of value Rs. 5.0 Lakh or more in reputed organizations need to apply. The False - Ceiling shall be of reputed make namely; Armstrong/India Gypsum/Boral/Everest/Durlum. The estimated cost of the work is Rs. 9.8 lakh. An EMD of Rs. 20,000/- in the form of DD/BD payable in f/o the Secretary CBSE & experienced documents must be attached with the Technical –Bid. The last date to submit the tender is 13.11.2013 upto 2.00 p.m. and shall be opened on the same day at 3.00 p.m. Incomplete, conditional & belated tenders shall be summarily rejected. Tender form & other details be downloaded through our website: [www.cbse.nic.in](http://www.cbse.nic.in)

**Joint Secretary (A&L)**

## **INSTRUCTIONS TO THE TENDERERS**

1. Incomplete and conditional tenders shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting
3. The agency should quote the rates after visiting the site and proper assessment of work.
4. Prescribed enclosures are to be attached with the Technical Bid.
5. Technical Bids and Price-Bid should be signed by the same authorized signatory.
6. The Technical-Bids shall be opened on 13.11.2013 at 3.00 p.m. in the presence of the tenderers, who may like to be present.
7. Any additional information required by CBSE in respect of the work experience shall be submitted by the tenderers within three days, failing which the offer shall not be entertained.
8. Technical Bid received without EMD of Rs.20, 000/- in the form of a Demand draft / Banker's Cheque shall be summarily rejected.

**(Signature of the Agency)**

**With complete address and seal**

**Add.**\_\_\_\_\_

\_\_\_\_\_

**Tel. No.:**\_\_\_\_\_

**Mobile No.:**\_\_\_\_\_

**CENTRAL BOARD OF SECONDARY EDUCATION,  
2, COMMUNITY CENTRE, PREET VIHAR, DELHI-92**

**PART-A Technical-Bid**

Last Date for submission: 13.11.2013 Upto 2.30 p.m.

Opening of tender: 13.11.2013 on 3.00 p.m.

Name of work : P & F of False - Ceiling

Locations : Office Premises at 76- G, Sec-18, Gurgaon (Haryana)

**1. Credentials of tenderer**

1.1 Name of the Agency: \_\_\_\_\_

1.2 Office Address and

Tel.Nos. \_\_\_\_\_

1.3 Licence No. & Registration

details(with documentary  
evidence) \_\_\_\_\_

(With documentary evidence) \_\_\_\_\_

1.4 PAN No.

( with documentary evidence) \_\_\_\_\_

1.5 Service Tax Regd. Certificate:

(supported with documentary evidence)\_\_\_\_\_

2. Annual turnover for last three years

supported with documentary evidence)\_\_\_\_\_

3. Experience \_\_\_\_\_

3.1 Contract details fulfilling eligibility criteria

S.No.	Year	Name of the Organization	Cost of the work (Executed )	Officer Concd. in the Organization with T.No.	Period From To

01.					
02.					
03.					

3.2. Present assignment in hand

(Supported with documentary evidence)

(i)

(ii)

(iii)

3.3 Manpower details in terms of supervisors, & staff

**3.5 Earnest Money Deposit (EMD)**

1. The Govt. Departments, Public Sector Units, Small Scale Industrial (SSI) Units (only permanently registered) & agencies registered with NSIC etc., are exempted from submitting EMD.
2. SSI Units and agencies requesting for exemption from submission of EMD shall submit a copy of their Registration Certificate.  
  
Only such SSI Units and agencies registered for the same trade/Item for which the tender is relevant shall be exempted from submission of EMD.
3. EMDs of unsuccessful tenders shall be refunded after reasonable time without interest.
4. The tenders without EMD or partial EMD shall be summarily rejected.
5. Earnest money to successful tenderers shall be returned after submitting the Initial Security Deposit (ISD) @ 10% of contract value in form as prescribed under General Financial Rules, 2005. No interest will accrue on such deposit.

Particulars of D.D. as Earnest money:

Amount Rs. : 20,000/-

D.D/B.D Nos. :

Issuing Bank with

Date of Issue :

5. The Financial-Bid of the Agencies selected through Technical-Bid shall only be opened.

**Declaration:** All terms and conditions as mentioned in the tender are acceptable to me/us.

**(Signature of the Tenderer)**

**With complete address and seal**

**Tel. No.:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Date :** \_\_\_\_\_

## PART -B

### Schedule of work(Price-Bid)

Sl. No.	Description	Qty.	Unit	Rate	Amount
1.	<p>Providing and fixing tiled false ceiling of approved materials of size 595x595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanized steel sections ( galvanized @ 120 grams/ sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24x38 mm made from 0.30 mm thick (minimum) sheet, spaced at 1200 mm center to center and cross "T" of size 24x25 mm made of 0.30 mm thick(minimum) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600x600 mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, required cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27 x 37 x 25 x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm GI adjustable rods with galvanised butterfly level clips of size 85 x 30 x 0.8 mm spaced at 1200 mm center to center along main T, bottom exposed width of 24 mm of all T-sections shall be pre-painted with polyester paint, all complete for all heights as per specifications, drawings and as directed by Engineer-in-charge</p> <p>1. GI Metal Ceiling Lay in perforated Tegular edge global white color tiles of size 595x595 mm and 0.5 mm thick with 8 mm drop; made of GI sheet having galvanizing of 100 gms/sqm (both sides inclusive) and 20% perforation area with 1.8 mm dia holes and having NRC (Noise Reduction Coefficient ) of 0.5, electro statically polyester powder coated of thickness 60 microns (minimum), including factory painted after bending and perforation,and backed with a black Glass fiber acoustical fleece.</p>	675	sqm		

Grand total

(Signature of the Agency)

With complete address and seal

Add. \_\_\_\_\_

Tel. No.: \_\_\_\_\_

## Terms and Conditions

1. The work should be executed as per CPWD specifications and as per directions of Engineer-In-Charge.
2. The approved brands are Armstrong/India Gypsum/Boral/Everest/Durlum
3. The Completion time would be 15 days.
4. In case of delay, a penalty of 2% per week shall be deducted subjected to a max. of 5% of the tender value.
5. The measurement shall be done jointly by the Contractor and the Board's Engineer.
6. All T & P shall be arranged by the Contractor.
7. Hindrance Register shall be maintained at site.
8. Instructions given in Site Order Book would be followed immediately.
9. Final bill would be paid within 30 days after submission of Bill by the Contractor.
10. 10% of the bill shall be deducted as defect liability and shall be released after one year.
11. 25% deviation in quantities would be permitted.
12. Extra-item if any would be paid on analyzed Market rates but the work must be executed with prior approval of Engineer-in-charge.
13. In case of any dispute, the Arbitrator shall be appointed by the Chairman and his decision shall be binding.
14. The materials to be used must be got approved from the Engineer-in-charge before installation/use.
15. The agency shall not delay/stop the work without any valid reason.
16. In case of no/slow progress, the Board shall have the right to rescind the contract & get the work executed at the risk & cost of the defaulting agency.
17. Any material to be used on site shall be got checked & approved through the Engineer-In-Charge.

**(Signature of the Agency)**

**With complete address and seal**

**Add.** \_\_\_\_\_

\_\_\_\_\_

**Tel. No.:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_





